

The Development and Education Centre Novo Mesto in Slovenia is looking for an external support for its project *ET-struct*.

Background

The project *ET-struct* is co-funded by the European Regional Development Fund and the CENTRAL EUROPE Programme for a period of three years. The project consists of a partnership of 17 partners involving 10 Central European Regions. In the framework of this project a promotional video is foreseen.

Required Services

The Development and Education Centre Novo Mesto in its role as Project Partner 12 of this project is requesting support in carrying out a film project.

1. Pre-Consultation Phase

The service will include a pre-consultation phase with the Lead Partner and Development and Education Centre Novo Mesto. The consultation will take place at the premises of the Lead Partner - European Office in Vienna. The required film concept should be worked out after the pre-consultation meeting.

Duration: 4-5 hours

Timing: between the 6th of March and 12th of March 2012

2. Film production-Phase

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| <i>ET-struct</i> Promotional Video: |
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10-12 Minutes Film

Description of the video

The *ET-struct* promotional video should sum up all project results. More information can be found under www.etstruct.eu.

Content wise the film should cover the most important outcomes of the project (Work Package 3 to Work Package 6).

The promotional film should use material from all seven project countries.

There is already some existing film and animation footage that can be included into movie.

The required service consists of:

- Working out a creative, catchy film concept
- Live-Action Shooting at ca. two project partner places (Lead Partner and 1 more Partner)
- Editing of all partner videos/photos and own film footage

- Creating Digital Elements (Titles etc.)
- Searching and applying free music
- Final Exports

Deadline: 10th of April 2012

Conditions for an offer

Offer should be submitted in English language by the 29th of February 2012 in electronic version to the email address: andreja.rezelj@ric-nm.si

Please submit a short description of the methodology that will be used for the realisation of the film-project.

The price in EUR should separately indicate the pre-consultation phase and the filming phase. Please provide a list of references from previous projects.

Selection

Selection will be performed between the 29th of February and the 4th of March 2012 and the winning bidder will be notified on the 5th of March 2012.

Selection will be done based on the principle of cost effectiveness.

The services should be delivered between the 6th of March and the 10th of April 2012.

If you have any further questions, please don't hesitate to contact us via e-Mail.

Many thanks in advance for your offer!

Best wishes

Andreja Rezelj
Project Partner Coordinator
Development and Education Centre Novo Mesto